

# TVRA BASEBALL GAMEDAY CHECKLIST

## Pre-Game

- Arrive at diamond early enough to allow players a thorough warm-up (~half hour before first pitch)
- Walk around diamond ensuring it is fit to play; no hazards for athletes (player safety)
- Assign a person the duty of official scorekeeper (home team) and official pitch counter (away team). These individuals must sit together behind home plate.
- Please ensure that warm-up/infield time is done fairly and that all warm ups are completed for both teams 5 minutes before first pitch.
- Have lineup cards filled out and ready to go at ground rules. One copy to each of the following: umpire; opposing coach; scorekeeper.

## Post-Game

- After handshakes, make sure that **both umpires** and **coaches** sign the official scoresheet/scorebook. (Umpires will not get paid if they do not sign)
- In the event that there is another game following yours, please quickly exit the dugouts and have all team meetings outside the field of play so that the next game can get going on time.
- Please ensure dugouts are left in better condition than when you arrived.
- If you are the **home** coach, it is **your** responsibility to **enter scores and pitch counts for both teams on the TVRA website**. Please ensure this is done **before 7pm**. If this cannot be done, please be sure to have someone from your team enter the scores. **\*\*Take photos of the pitch count, lineup cards and score book to enter onto the website\*\***
- If there are **any** concerns from the game (ejections, official protests, etc.) you **must** notify your convenor immediately AND forward a scanned copy of all game data including score sheet, lineup cards and pitch count sheet. (Taylor: [taylor.jones@tvdsb.ca](mailto:taylor.jones@tvdsb.ca); 226.678.1784; Andrew: [amann@ldcsb.ca](mailto:amann@ldcsb.ca); 519.200.0030; Sean: [s.latimer@tvdsb.ca](mailto:s.latimer@tvdsb.ca); 519.673.9772)
  - Please retain all relevant game sheets until the completion of the season.