



# Thames Valley Regional Athletics

## TVRA TRANSFER CONFIRMATION FORM

Form to be completed by the student, the Athletic Director at the present school, and either the Athletic Director or the Principal of the former school. This should be included with any **section B, C or D** transfer appeal. Only complete the appropriate section related to section appealing under.

Name of Student (print) \_\_\_\_\_ Date \_\_\_\_\_

Present School \_\_\_\_\_ Grade \_\_\_\_\_ Date of Entry \_\_\_\_\_

Former School (last 12 months) \_\_\_\_\_

### **SECTION B (to be verified by the Athletic Director of previous school)**

- The student did not participate in any sports in the last 12 months
- The student participated in the following sports in the last 12 months

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Former Athletic Director \_\_\_\_\_ Signature \_\_\_\_\_

Send to former AD who checks off either of the above. Send to co-ordinator, copied to previous AD

### **SECTION C (IPRC Placement) Letter received from the administration of the former school stating reason for placement at new school.**

- The student has been placed as a result of an IPRC – letter from of support from previous school principal is necessary and is attached.

Former Principal \_\_\_\_\_ Signature \_\_\_\_\_

### **SECTION D (The student needs to take all documentation to the previous school where it can be verified by that school's Administration).**

- Confirm the details in the documentation and support the transfer of this student. Sign and date original letter from student. Include letter of support.
- Confirm the details in the documentation but do not support the athletic eligibility of the student. Sign and date the original documentation from student. Include letter outlining details as known at that time.
- Cannot confirm the details in the documentation and therefore, do not support the transfer of this student. Sign and date the original letter from student. Include letter outlining details as known at that time.

Student's Signature \_\_\_\_\_

Present Athletic Director \_\_\_\_\_ Signature \_\_\_\_\_

Present Principal \_\_\_\_\_ Signature \_\_\_\_\_

Former Principal \_\_\_\_\_ Signature \_\_\_\_\_